

Appendix D: Sample Allegation Intake Form

Date	
Case ID	
Research Integrity Officer (RIO)	
Complainant (contact information and relationship to possible Respondents or witnesses)	
Possible Respondent(s) (title and contact information)	
Other collaborators, co-authors, or witnesses, at UT or elsewhere	
Possible funding sources	
Human or animal subjects	
Hazardous materials or biologics	
ALLEGATION(S) (identify available detail about specific Falsification, Fabrication, or Plagiarism alleged)	
Possible evidence in support (or rebuttal) of Allegation(s)	
Location and nature of possible evidence requiring Sequestration	
Concerns and warnings against Retaliation	
RIO notes (including any concern about whether the Allegation was not made in Good Faith)	